



Moriah College invites outstanding individuals to apply for the position of:

## FINANCE MANAGER

An exciting opportunity has become available for an astute and highly professional Finance Manager to join our Business Office team. This key leadership position reports to the Chief Operating Officer and would be suitable for an experienced CPA/CA qualified professional with a keen interest to join a dynamic and diverse organisation.

This is a highly visible and business facing role, working in a diverse organisational structure, managing the financial operations of the College and its related entities.

The successful candidate will work closely with the COO and liaise with Board committee members and the College Principal on a regular basis. S/he will primarily be responsible for all aspects of financial management and reporting including long term financial planning and accounting practices. In addition, s/he will effectively manage key relationships with financial institutions, regulators and auditors as well as provide a high level of customer service to College staff by working collaboratively with colleagues to optimise commercial performance, assess commercial opportunities and help shape the financial positioning of the College and its related entities.

To be considered for this position, you will:

- Be a motivated professional who understands the value that the Finance function adds to an organisation
- Have demonstrable experience and be motivated by delivering and continuously improving financial controls, risk management, financial planning, analysis and funding approaches of the College and its related entities
- Possess a high level of integrity, self-awareness and care for people, with a decisive and responsive approach to all matters
- Have demonstrated experience in managing the end-to-end finance process from trial balance to published financials
- Have a strong focus on budgeting and cash flow forecasting
- Have the ability and experience to manage a Finance team in a complex organisation
- Have strong communication and interpersonal skills with proven ability to connect and build meaningful, trusting and collaborative relationships with internal partners, Board members and other key stakeholders
- Possess organisational and leadership skills and have an open and approachable leadership style as well as a preparedness to educate and develop your people and other non-financial leaders within the College
- Have an analytical mind with problem-solving aptitude

All appointments will be based on merit selection without reference to the religion of applicants.

An empathy with the ethos of our Modern Orthodox Jewish Day School is essential.

Any offer of employment will be subject to background checks and child protection screening.

### APPLICATION PROCESS:

To apply for this position, you will need to be an Australian Citizen/Australian Resident/have a current Australian Work Visa.

If you are seeking sponsorship options or for a confidential conversation regarding this position, please contact Trevor Johnson, Chief Operating Officer on 0451 510 269 or [tjohnson@moriah.nsw.edu.au](mailto:tjohnson@moriah.nsw.edu.au).

Visit [www.moriah.nsw.edu.au](http://www.moriah.nsw.edu.au) for an Employment Application Form. The completed Application Form together with a letter of application, CV and two referees should be forwarded to [jobs@moriah.nsw.edu.au](mailto:jobs@moriah.nsw.edu.au)

**Applications close at 4pm on Monday 29 April 2019**