



Moriah College

בית ספר הר המוריה

We have recently launched our new in-house canteen space 'The Hub' at Moriah College, and as such we have an exciting opportunity for an experienced Canteen Assistant to work with a passionate leader in our School Canteen. This position works during term-time only and the hours are between 8am until 2:30pm. We would happily consider a job share arrangement for this position.

SCHOOL CANTEEN ASSISTANT

To be considered for this position you would ideally have experience in a school canteen setting. This role is responsible for coordinating lunch orders via our ordering system, managing front of house which includes taking orders, handling cash and managing the volunteers including setting the rosters, tasks and training. Throughout the day you will be required to move around the college campus transporting goods to different locations as well as stacking shelves/fridges. If you don't mind getting physical and keeping your steps up, this would be a great position for you.

GENERAL SELECTION CRITERIA:

- Demonstrated interpersonal, communication and customer service skills
- Excellent organisational skills, Time Management is key
- Experience in a school canteen setting is ideal
- Experience with using the ordering system 'Flexischools' is desirable
- POS and administration experience
- Experience with end of day cashing up
- The ability to work under pressure
- Enjoy working autonomously and as part of a team
- A hard working, committed individual with an excellent work ethic
- Knowledge and experience with manual handling would be desirable
- Flexibility and professionalism are a must
- Knowledge of WHS guidelines

All appointments will be based on merit selection. Any offer of employment will be subject to background checks and child protection screening.

APPLICATION PROCESS:

To apply for this position, you will need to be an Australian Citizen/Australian Resident/have a current Australian Work Visa.

Visit www.moriah.nsw.edu.au for an Employment Application Form. The completed Application Form together with a letter of application, and Resume should be forwarded to jobs@moriah.nsw.edu.au

NO AGENCIES PLEASE

Moriah College provides a dynamic working environment where staff are valued and students are committed to learning

Moriah College is a modern Orthodox Jewish Day School with a tradition of strong academic results