



Moriah College

בית ספר הר המוריה

Moriah College invites outstanding applicants to apply for the position of:

FOUNDATION ENGAGEMENT MANAGER

The College is seeking to appoint a Foundation Engagement Manager to partner with the incoming Foundation Director.

The successful incumbent will be responsible for managing the calendar of Foundation activities, events and programs including donor and fundraising activities; alumni events; and Grandparents Club in collaboration with key internal stakeholders.

To be considered for this vital position, the ideal candidate will have:

- Tertiary qualifications in Marketing and / or similar discipline
- Demonstrated experience in Marketing & Communications, Event Management and Communal Engagement
- Some experience in donor stewardship would be highly desirable.
- An understanding of networking in its many forms including online, telephony, and social media platforms and channels
- Outstanding customer service orientation with excellent verbal and written interpersonal skills; and
- The ability to develop trusting relationships with key internal and external stakeholders

Visit www.moriah.nsw.edu.au for an Employment Application Form. The completed Application Form together with a letter of application, CV and information concerning two referees should be forwarded to: jobs@moriah.nsw.edu.au.

For a confidential conversation, prospective applicants should contact:
Lauren Koseff, Human Resources Manager at Moriah College
E-mail: lkoseff@moriah.nsw.edu.au or +61 9375 1600

Moriah College provides a dynamic working environment where staff are valued and students are committed to learning

Moriah College is a modern Orthodox Jewish Day School with a tradition of strong academic results