



Policy Name	Privacy Policy
Policy Document No.	OPER.002.3
Head of Policy	College Principal
Management Responsibility	College Executive Board of Directors
Attention	• Staff • Parents and Guardians
Policy revision at last Review date	☐ No amendments ☐ Minor amendments ☐ Significant amendments ☒ Full review

Date of Introduction	29 July 2015
Last Date Board Endorsed	2 September 2026
Date for Next Review	November 2027

Endorsed By	Board of Directors
Access	☒ College Intranet (Staff & Parents) and published on the Moriah College website ☐ Staff Intranet only ☐ Restricted - Board and/or College Executive ☐ Restricted – Staff



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Privacy Policy

Last updated: September 2026

1 Introduction

This Privacy Policy applies to Moriah College, which includes the following entities (together, the College and each a College Entity):

- (a) Moriah War Memorial College Association (ABN 98 077 604 961);
- (b) The Moriah War Memorial Jewish College Association Limited (ABN 87 003 214 560)
- (c) The Moriah Foundation Limited (ABN 32 162 505 722);
- (d) Kehillat Moriah Incorporated (ABN 16 284 221 251); and
- (e) Moriah College Parents & Friends Association (ABN 55 169 539 714).

This Privacy Policy sets out how the College collects, uses, discloses and holds information from and about current, past and prospective students, parents and / or guardians (collectively referred to as parents), job applicants, employees, contractors, volunteers and other individuals that interact with us (including when you interact with us online via our website or social media accounts), in order to conduct its operations and related activities, including to provide, maintain and improve schooling and related activities.

For the purposes of this Privacy Policy, **Personal Information** has the meaning given in the *Privacy Act 1988* (Cth) (**Privacy Act**) and the *Health Records and Information Privacy Act 2002* (NSW) (**Health Records Act**) and includes any information or opinion about an identified individual or an individual who is reasonably identifiable, whether the information is true or not, and whether the information is recorded in a material form or not, including all personal information regardless of its source.

Personal information may include **Health Information** and **Sensitive Information**, as defined below.

Health Information has the meaning given in the Privacy Act and the Health Records Act and includes any information or opinion about the health or disability of an individual, or an individual's expressed wishes about current or future provision of health services.

Sensitive Information has the meaning given in the Privacy Act and the Health Records Act and includes Personal Information that is information about racial or ethnic origin, religious beliefs, trade union or other professional or trade association membership, philosophical beliefs, criminal records, biometric data (including mathematical information about or analysis of an individual's facial features or face template), or Health Information as defined under the Privacy Act. The Privacy Act requires the College to only collect Sensitive Information from you where you consent and where it is reasonably necessary for the conduct by the College of its operations or related activities, or if the collection is required by law or pursuant to an order of a court or tribunal.

The Privacy Policy applies to Personal Information including Health Information and Sensitive Information collected or held by the College.

The College is bound by the [Australian Privacy Principles \(Principles\)](#) established under the Privacy Act. In relation to health records and information, the College is also bound by the [New South Wales Health Privacy Principles](#) which are contained in the Health Records Act. This Privacy Policy has been developed as part of the College's compliance with its obligations under the above legislation.

This Privacy Policy explains:

- (a) what types of Personal Information the College collects and holds;
- (b) how the College collects Personal Information;
- (c) how the College uses Personal Information;
- (d) the circumstances in which the College discloses Personal Information to third parties;
- (e) how the College manages and secures Personal Information;
- (f) how you can access and seek to update or correct your Personal Information; and
- (g) how you may make a complaint if you think that the College has breached the Principles.

This Privacy Policy does not form part of any contract.

From time to time, the College may review and update this Privacy Policy to reflect changes to the law and technology or the College's operations and practices and to ensure it remains appropriate to the changing environment of the College. Any changes to the Privacy Policy will be posted on the College website. We recommend that you visit our website regularly to keep up to date with any changes.

Other privacy related notices, consents and terms and conditions may apply to you, such as a privacy collection notice provided in our various forms, for example, in our enrolment forms and financial assistance application forms or when you accept position to work with us.

2 What types of Personal Information does the College collect?

The College only collects Personal Information that is reasonably necessary for its operations as a school, or related activities including its statutory reporting obligations. The particular types of Personal Information that the College collects and the way in which the College collects the information, depends on the nature of the relationship between you and the College.

Personal Information collected by the College includes, but is not limited to:

- (a) information about students and parents before, during and after the course of enrolment at the College including Health Information and Sensitive Information (including in certain situations, biometric information) (see Schedule 1 of this Privacy Policy for examples);
- (b) information about job applicants and employees, including Sensitive Information (see Schedule 1 of this Privacy Policy for examples); and

- (c) information about contractors and volunteers and other people who perform activities at, or come into contact with, the College such as suppliers, including name and contact details and any other information necessary for the particular contact with the College;
- (d) information about other individuals who interact with the College or College students, such as students and parents from other schools who we may interact with, guests or visitors to the College, doctors or specialists treating College students, board members, volunteers, donors or other individuals we may interact with from time to time.

3 How does the College collect your Personal Information?

The College usually collects Personal Information directly from you, for example by way of:

- forms (including our enrolment forms),
- online portals / platforms managed by the College (such as eLY for parents and students, or Job Adder for job applicants),
- face-to-face meetings or interviews,
- telephone calls or emails;
- financial transactions,
- surveillance activities such as CCTV security cameras, devices for monitoring access and departure from and access to facilities on College premises and email monitoring; or
- if you contact the College, through our website.

Biometric information and Pixevety Platform

The College uses the Pixevety platform, operated by our third-party service provider Pixevety Pty Ltd, to store, archive and manage photos of College students, staff and events. This is a key part of documenting the College's history.

The College uses Pixevety to:

- help it record and apply each family's image-use preferences as accurately as possible. For example, Pixevety allows the College to easily identify students who are not permitted to appear on certain channels, including social media or promotional material, in group photos so we can uphold these permissions; and
- document a student's time at the College. For example, when students reach milestones such as graduation, the platform allows images to be gathered from across their years at the College to create graduation videos and other commemorative materials.

The College uploads all of its photos, including group photos and photos from College events to the Pixevety platform, and Pixevety analyses these photos to identify faces and mathematically analyse individuals' facial features to create and collect a digital face template. This facial feature vector may be considered personal information (specifically, biometric information, which is considered sensitive information).

To enable the College to automatically identify and group photos of a student or staff member, and to apply the image-use preferences for that student to photos they are

featured in, the College additionally uploads students' and staff members' individual school portrait photos to Pixevely so that the platform can create a face template based on that reference photo. Once this reference photo has been uploaded, the Pixevely platform uses automated facial recognition technology to identify and tag other images of that student or staff member by matching their face templates. Under privacy law, this face template is classified as personal information (specifically, biometric information).

The College may also tag other individuals in attendance at College events in images (such as benefactors, donors, parents and grandparents of College students) on Pixevely, leading for the collection of biometric information about these individuals.

The College and Pixevely collects, stores and uses this face template information for the exclusive purposes of:

- allowing the College to automatically identify and search for images of the relevant student or other individual; and
- for students, applying the students' photo consent preferences to photos they are featured in.

The College manages its image consent process via separate consent forms. You may have the option to actively provide consent for the College to upload your child's portrait photo to Pixevely. If you do not consent, we will not upload your child's portrait photo to Pixevely. If you withdraw consent at any time, we will remove your child's portrait photo from Pixevely.

In both cases, this will mean that the College will not be able to automatically identify your child in photos within the College's photo archive (including when creating commemorative materials) or easily apply your family's image-use preferences to photos.

Indirect collection of Personal Information

Sometimes, someone else may provide us with Personal Information about you, with or without your direct involvement, including but not limited to:

Third party information source	Personal information indirectly collected by the College
Medical professionals or other specialists	Information contained in reports provided by or obtained from such medical professional or specialist, including where they have been engaged by the College in relation to treatment or care for a student, or engaged by the student's family directly.
Government departments or agencies	Information contained in reports provided by or obtained from Government departments or agencies from time to time.
Another school or employee	Including reports, reference or information from: • another school's principal shared in accordance with Chapter 16A of the Children and Young Persons (Care and Protection) Act 1998 (NSW); • another school to assess, progress or deny your

Third party information source	Personal information indirectly collected by the College
	application for enrollment or financial assistance (for example, we may collect information from another school about an application you have made for financial assistance from that school where you indicated in your application that you receive financial assistance from the College. This information is collected by the College so we can confirm the accuracy of information you provided to the other school about your relationship with the College); and/or another school or employee you worked with, to assess your application for employment at the College.
Third-party recruitment service providers the College uses	The College uses third-party recruitment providers from time to time (for example, Seek) and may collect information about you, including workplace information, from such third parties.

If you provide us with personal information which relates to another person (for example, a family member or a job referee), you informed these individuals that you will be providing their personal information to us, and that the College will collect, use and disclose their personal information in accordance with this Privacy Policy, including to contact them directly. You should also let them know about our Privacy Policy.

4 Why does the College collect your Personal Information?

Generally speaking, the College collects and uses Personal Information so that we can provide schooling and related activities, or otherwise discharge our duty of care and other legal obligations (for example, responding to a subpoena, in accordance with applicable privacy laws).

We may also use your personal information for purposes which are incidental to the provision of schooling or related activities, or for other purposes which are within your reasonable expectation or permitted by law.

We do not use your personal information to carry out automated decision-making relating to you.

The purpose for which we usually collect, store, and use your personal information (including sensitive information, where relevant) depends on how you interact with us (for example, whether you are a parent or staff member), but may include the following purposes:

Group	Purpose and explanation
Current and prospective Parents and students	The College may collect and use Personal Information from current and prospective parents and students for the following, non-exhaustive purposes: - assessing and processing enrolment applications; - providing schooling and related activities to students;



Group	Purpose and explanation
	- to verify applications for financial assistance and investigate potential misconduct as part of the financial assistance system (including in relation to applications made at other schools that cite receiving financial assistance from the College); - providing for student wellbeing; - documenting the College's history; - test, train improve and develop our technology systems and services, including through the use of artificial intelligence tools; - discharging the College's legal obligations, including its duty of care and child protection obligations. Please note that where the College requests Personal Information but that information is not provided, the College may not be able to meet its legal obligations or discharge its duty of care, and may therefore not be able to enrol, or continue the enrolment, of a student.
Ex-students (Alumni)	Once a student has left the College, they become Alumni and the College may retain their information to the extent they are permitted to do so under applicable law. The College may also collect further information from Alumni as part of their ongoing interaction with the College. The College may collect and use this Personal Information to: - maintain alumni relationships; - support enrolments and admission for alumni families; and - keep Alumni up to date on the College's news and activities, including by sending them direct marketing materials (see below).
Job applicants, employees, contractors and peripatetic teachers	The College may collect and use Personal Information of job applicants, employees, contractors and peripatetic teachers for the following, non-exhaustive purposes, to: - enable the College to assess and (if successful) employ or engage you, including to verify your identity and perform background checks (where relevant); - manage your working relationship with us; - discharge the College's legal obligations, including its duty of care and child protection obligations. We note that when staff use the external Employee Assistance Program services offered by the College, the College does not collect any information about the content or your use of the services. Please note that where the College requests Personal Information but that information is not provided, then the College may not be able to employ or engage you to work at the College.

Group	Purpose and explanation
Other individuals that interact with the College (including but not limited to volunteers, doctors or specialists treating College students, board members, guests or visitors to the College)	The College may collect and use Personal Information of other individuals that interact with the College to assist the College to conduct its operations, to discharge its duty of care and child protection obligations and to otherwise satisfy its legal obligations. For example, the College may collect contact details of doctors or specialists treating College students so that the College can contact them in relation to the student's health, wellbeing and/or education.
Website users	The College may collect and use information, which may in some cases involve personal information, about users of our website to manage and improve the College's operations, including for troubleshooting, data analysis, testing, statistical and survey purposes. See section 6 below for further information.

The College may also collect and use the Personal Information of other individuals when they interact with us.

Marketing and fundraising

Marketing the College and seeking and securing funds for its future growth and development are both important aspects of ensuring that the College continues to provide a quality learning environment in which both students and staff thrive. Accordingly, the College may use and share your personal information for direct marketing through various channels, such as via post, email or the messaging feature on our intranet. This may include communications about our fundraising activities, College open days or school publications such as newsletters and magazines.

Personal Information held by the College may also be disclosed to organisations that assist in the College's fundraising activities e.g. the Moriah Foundation, Yedid (the alumni association) or the Jewish Community Appeal (**JCA**) (see Section 5(g) for further information).

We will only send these communications in accordance with the Privacy Act (including Australian Privacy Principle 7) and the Spam Act 2003 (Cth), and only where you have not opted out from receiving such communication from the College.

You are always in control of the direct marketing communications which you receive from us and can opt-out at any time by following the relevant opt-out or unsubscribe instructions in the relevant communication (such as email or QR code link (e.g. for our annual magazine)). You can also contact us using the details set out in section 12 of this Privacy Policy to tell us you would like to stop receiving direct marketing communications from us.

Important points regarding opting out – Regardless of whether you opt out from receiving any or all direct marketing communications, we will still communicate with you if required by law to provide you with information, or in relation to the schooling or related activities we are providing to you and/or your child, for example, sending your school reports or information about your child's attendance.

5 Circumstances under which the College may disclose your Personal Information to others

The College aims to confine its disclosure of Personal Information to the primary purpose for which it has been collected, or for a related secondary purpose. This means the College will usually only disclose Personal Information in connection with its educational and administrative functions.

The College may disclose Personal Information to third parties for the purpose for which the information was collected or for a related secondary purpose. For example, the College may provide Personal Information, without limitation, to:

- (a) the College's related entities, listed in section 1 above;
- (b) the Association of Independent Schools of NSW for the purpose of accessing Commonwealth funding and other support services;
- (c) the NSW or Commonwealth governments for the purpose of compliance reporting, obtaining allowances, grants, or other funding or to any other government agencies to which we are required to provide the information;
- (d) educational authorities including but not limited to the New South Wales Education Standards Authority for external credentialing or registration, the Australian Curriculum, Assessment and Reporting Authority e.g. for NAPLAN testing, the Duke of Edinburgh Award Scheme and Academic Assessment Services;
- (e) the Mount Zion Trustees for the purposes of processing enrolments for the Mount Zion War Memorial Kindergarten (ABN 24 563 176 209) trading as Mount Zion Early Learning Centre at 30 Bondi Road, Bondi Junction NSW 2022;
- (f) the Moriah College Foundation to assist in its fundraising activities;
- (g) the JCA, to assist in communal planning e.g. enrolment information; in obtaining JCA funding for the College, e.g. the numbers of students with disabilities and related purposes;
- (h) other College parents, including via our online portal or WhatsApp broadcast group (contact details only) – please note that you can disable this by changing your setting in the portal or choosing not to join the WhatsApp group;
- (i) the wider community for marketing and information purposes e.g. print and visual information concerning academic, co-curricular and extra-curricular activities, other student activities and general Moriah news published in school newsletters, newspapers and other publications and on the College's website. Names of students are not published without consent;
- (j) anyone authorised expressly or by implication by you to receive your Personal Information (which consent can be withdrawn at any time). If you provide the College with the Personal Information of others, such as doctors or emergency contacts, we encourage you to inform them that you are disclosing such information to the College;

- (k) outsourced service providers who perform functions on the College's behalf, such as organisations providing security services, secure offsite archive storage, out of school hours care, debt recovery, conducting research commissioned by the College or providing IT, email and mail handling services (including artificial intelligence tools or platform access);
- (l) outsource service providers we use to assist with marketing and surveys, for example, Mailchimp and MMG Education;
- (m) others providing services to the College including specialist visiting teachers and external service providers such as occupational and speech therapists, counsellors and coaches.
- (n) another school you have interacted with, for example, to validate information in a financial assistance application you have made to the College or the other school (where you have cited receiving financial assistance from the College);
- (o) the principal of another school, in relation to a student's welfare or wellbeing or otherwise, in accordance with chapter 16A of the Children and Young Persons (Care and Protection) Act 1998 (NSW);
- (p) medical practitioners;
- (q) agencies both local and overseas, providing services in relation to the College's educational programs conducted overseas;
- (r) providers of learning and assessment tools e.g. Maths Pathway or Education Perfect; and
- (s) any other person or entity to whom the College is required by law to disclose Personal Information.

Please note: The College takes steps to ensure all third parties only use the Personal Information provided to them by the College, for the specific purpose for which it was collected or received by the College and provided to that third party, and to protect the privacy of that Personal Information.

Sending and storing information overseas

The College may disclose Personal Information about an individual to overseas recipients in order to facilitate an exchange program, overseas study or overseas trips and excursions. For example, the College may disclose students' name and their parents or emergency contacts' contact details to a recipient located in the country the student is going on exchange to.

The College may also disclose your personal information to our service providers, for example our cloud service providers, located overseas in the United Kingdom, Ireland, United States of America, Israel, Singapore and India.

The College will only share your personal information outside of Australia in accordance with the Privacy Act. This means that we will take reasonable steps to ensure that any such overseas recipients do not hold, use or disclose your personal information in a way that is inconsistent with the obligations imposed under the Privacy Act and the Australian Privacy Principles in the Privacy Act.

6 The College website and internal College systems

Accessing / using the College website

When you visit the public pages of the College website, the website server records your visit and automatically logs the following information:

- (a) your IP ('Internet Protocol') address (which, in general terms, is a unique identifier assigned to your computer when it is connected to the Internet) – this information is also collected when parents log into our intranet portal;
- (b) search terms used;
- (c) the operating system and Internet browser software you are currently using; and
- (d) the data that you download (such as web pages or other document files or software), and the time that you download it.

In most cases, that information cannot be used to identify you and is only used for statistical purposes to help the College identify the parts of its website most visited, which in turn assists to determine how to improve the service.

If you contact the College by email or through the website, the College will only use your Personal Information to respond to your request or answer your queries. The College will not add your email address to its mailing list without your consent.

The College uses 'cookies' in the secure section of its website. 'Cookies' are a mechanism to keep track of certain information between visits to the site by the same user. The College's website uses 'cookies' to make the browsing experience more responsive when you access some services on the website. This information is not linked to any Personal Information and generally, cannot be used to identify you as the user (and in such case, may not be Personal Information).

You can adjust your web browser's privacy settings to detect or disable 'cookies' if you prefer. However, in doing so, you may not be able to access certain pages or content on our website.

Other websites

To the extent that the College's website contains links to websites operated by third parties and those linked websites are controlled by third parties, the College is not responsible for the privacy practices of those website operators. Before you disclose your Personal Information to any linked third-party websites, the College advises you to examine their privacy policies and terms and conditions of use.

For clarity, when you make a payment using a third-party payment gateway via the College's website or intranet, the College does not collect your payment information.

Accessing / using internal College systems

The College monitors how individuals use, and what they access through, the College's internal systems that are made available to them in accordance with the College's *"Student Policy Agreement For The Acceptable Use Of College Computer Hardware, College Computer Networks and Communications Systems"* and *"Staff Policy Agreement For The Acceptable Use of College Computer Hardware, College Computer Networks and Communications Systems"*.

7 Management and security of Personal Information

The College has appointed a Privacy Officer to be responsible for the management of Personal Information that the College collects or receives.

College staff are required to respect the confidentiality of all Personal Information and the privacy of individuals. The College's staff have been directed to only deal with Personal Information in accordance with this Privacy Policy.

The College has security systems in place, such as locked storage for paper records, secure offsite storage for archived paper records, and role-based access controls for computerised records, to protect Personal Information from misuse, interference, loss, unauthorised access, modification or unauthorised disclosure.

If the College receives Personal Information which it did not request and which it does not reasonably require, the College may, where appropriate and in accordance with applicable laws, destroy, de-identify, not use or disclose that information.

If you reasonably believe that there has been an unauthorised use or disclosure of your Personal Information, you should inform the College as soon as possible, by contacting the Privacy Officer at PrivacyOfficer@moriah.nsw.edu.au.

8 Updating Personal Information

The College will take reasonable steps to ensure that all Personal Information that it holds is accurate, complete and up-to-date. The College encourages you to keep the College informed in a timely manner of any changes to your contact or other relevant details. If you believe that any information that the College holds about you is incorrect, incomplete or out-of-date, you should contact the College's Privacy Officer as soon as possible during school hours on (02) 9375 1600 or by [email](mailto:PrivacyOfficer@moriah.nsw.edu.au) at PrivacyOfficer@moriah.nsw.edu.au. After receiving a request from you, we will take reasonable steps to correct your information.

The College is required by law to keep some types of Personal Information for specified periods of time. In particular, the Health Privacy Principles impose certain obligations about the length of time that health records must be stored.

9 How non students can access your Personal Information held by the College

Under the Privacy Act and the Health Records Act, an individual has the right to obtain access to any Personal Information which the College holds about him/her on request. However, there are some exceptions to those rights.

In some circumstances, the Privacy Act entitles the College to deny you access to your Personal Information held by the College, for example if providing you access would impact unreasonably on the privacy of others, or may result in a breach of the College's duty of care to a student, or prejudice negotiations in which the College is involved. If the College refuses you access, it will generally let you know the reasons for that refusal. The College will generally respond to your request within 30 days.

If you make a request for access to your Personal Information, the College may require you to verify your identity and specify the Personal Information that you wish to access. The College may charge a fee to cover the cost of locating, retrieving, reviewing and

copying any material requested. If the information sought is extensive, the College will generally advise you of the likely cost in advance.

To make a request to access any of your Personal Information held by the College, you should either write to the College or email the College's Privacy Officer at PrivacyOfficer@moriah.nsw.edu.au and mark your letter or email "Confidential".

10 Consent and rights of access to the Personal Information about students

The College respects the right of a parent to be informed and make decisions concerning their child's education. Parents may seek access to Personal Information collected or received about their child, by contacting the College's Privacy Officer. Students may also seek access to Personal Information about them.

The College will refer any requests for consent and notices in relation to the Personal Information of a student to the student's parents. The College will also generally treat any consent relating to Personal Information given by parents, as constituting the consent by their child and similarly any notice given to parents by the College will be treated as notice given to their child.

However, there will be occasions when the College will deny a parent access to their child's Personal Information including, without limitation, where:

- (a) access to the information would have an unreasonable impact on the privacy of others;
- (b) access to the information may result in a breach of the College's duty of care to a student; or
- (c) the student withholds consent to the disclosure of his/her Personal Information. This would normally only occur where appropriate or warranted, having regard to the maturity of the student and/or the student's personal circumstances.

Subject to the above, the College may on request, at its discretion, give a student over the age of 15 direct access to their own Personal Information and records. This would generally only occur where appropriate or warranted, having regard to the maturity of the student and/or the student's personal circumstances.

11 How complaints or queries about the collection of Personal Information may be made

Individuals may submit a formal complaint regarding the College's collection or management of Personal Information including a breach of the Principles or the Privacy Act, by notifying the College in writing at PrivacyOfficer@moriah.nsw.edu.au and marking the letter "Confidential". All complaints will be treated confidentially.

The College will first consider your complaint to determine whether there are simple or immediate steps which can be taken to resolve the complaint. The College will generally respond to your complaint within a week.

If your complaint requires more detailed consideration or investigation, we will acknowledge receipt of your complaint within a week and endeavour to complete our investigation into your complaint promptly. We may ask you to provide further information about your complaint and the outcome you are seeking. We will then typically gather relevant facts, locate and review relevant documents and speak with the individuals involved.

In most cases, we will investigate and respond to a complaint within 30 school days of receipt of the complaint. If the matter is more complex or our investigation may take longer, we will let you know.

If you are not satisfied with the College's response to your complaint, or you consider that the College may have breached the Principles or the Privacy Act, you may refer the complaint to the Office of the Australian Information Commissioner (**OAIC**). The OAIC can be contacted by telephone on 1300 363 992 or by using the contact details on the website www.oaic.gov.au.

12 Enquiries

For further information about the way the College manages the Personal Information it collects and holds, or if you want to make a complaint about the College's compliance with the Principles or the Privacy Act, please contact the Privacy Officer during school hours by email at PrivacyOfficer@Moriah.nsw.edu.au or by telephone on (02) 9375 1600.

SCHEDULE 1

The types of personal information we collect from you will depend on the nature of your interaction with the College, and includes but is not limited to the following:

Group	Types of personal information collected
Current and prospective Parents and students	The College may collect the following information: - names, addresses, email addresses, telephone and facsimile numbers; - family relationships including names of siblings and grandparents; - details of emergency contacts; - a student's date of birth, gender and language background; - details about previous schooling; - medical information (including details of disability and/or allergies), immunisation records absentee records, medical reports and medical certificates; - a student's health fund details; - the name and contact details for a student's family doctor and dentist; - conduct and complaint records or other behaviour notes; - a student's College attendance records, including information about attendance at excursions and College-organised travel; - vehicle registration details (year 12 students and parents); - records relating to use of the College's online services and platforms, including but not limited to information about use of the College's intranet and eLY platform; - students' school devices usage information, including their internet browsing history; - information about referrals to government welfare agencies; - counselling records; - photos and videos of students at College events; - biometric data (including mathematical information about or analysis of individual's facial features or face templates) extracted from photos of students, as well as parents or other family members photographed at the College events; - engagement in volunteering; - feedback you provide, including survey results and complaints; - College reports; - parental education occupation and, employer; - copies of the student's birth certificate including historical synagogue records and certificates;



Group	Types of personal information collected
	• details of the student's and their families' religious beliefs, including Hebrew names, lineage details and information about whether they were born Jewish or have converted; • names and contact details of a student's grandparents; • nationality of the student and passport (together with relevant visa or residency documents); • financial information provided in support of financial assistance and bursary applications; • account and credit card information; • copies of orders of a court or tribunal; and • any additional Personal Information you provide to us, or authorise use to collect, as part of a parent's and/or student's interactions with the College.
Job applicants, employees, contractors, peripatetic teachers and volunteers	The College may collect the following information: • name, gender, date of birth, nationality, citizenship/residency and languages spoken; • identification documents (for example, passport and/or drivers licence copies); • contact details, contact details for next of kin; • teacher accreditation status; • working with children checks; • information about your education and academic qualifications; • previous employment record; • professional development history and professional affiliations and memberships; • information about your performance; • salary and payment information including superannuation and tax file number details; • medical information (including details of disability and/or allergies and medical certificates); • details of any workers' compensation claims you have made; • complaint records, and investigation or incident reports; • leave details, which may include sensitive information, for example, if you have applied for domestic violence leave; • photos/videos of College events; • workplace surveillance information; and • work device usage information, including work emails and private emails (when using one's work email) and internet browsing history.



Group	Types of personal information collected
Other individuals that interact with the College (including but not limited to volunteers, doctors or specialists treating College students, board members, guests or visitors to the College)	The College may collect different Personal Information from these individuals, depending on the nature of their interactions with the College. For example, the College may collect the contact details of doctors or specialists treating College students so the College can contact them in relation to the student. The College may also collect biometric information via Pixevety (see section 3 above for further information) from these individuals where they have attended and been photographed at College events.
Referees (for example individuals who provide a reference for a potential staff or student)	The College may collect the following information: • name and contact details (so that we may contact you); • workplace, job and professional details; and/or • your feedback and opinions (which may be used in order to make an assessment or evaluation on an individual).
Website users	The College may collect the following information, which may in some cases involve personal information, about users of our website: • browsing information, including information about how you interact with our website, pages you visit, what content you view; • web form inputs; and/or • network and device information (such as your IP address).