



<b>Policy Name</b>	<b>Behaviour Management Policy &amp; Procedures (ELC – Year 12)</b>
<b>Policy Document No.</b>	<b>DISC-001.12</b>
<b>Head of Policy</b>	College Principal
<b>Management Responsibility</b>	College Vice Principal Head of High School (HoHS) Head of Primary School (HoPS) Head of Year (YoY) Heads of Stage (HoS)
<b>Attention</b>	<ul style="list-style-type: none"><li>• Students</li><li>• Staff</li><li>• Parents and Guardians</li></ul>
<b>Policy revision at last Review date</b>	<input type="checkbox"/> No amendments <input checked="" type="checkbox"/> Minor amendments <input type="checkbox"/> Significant amendments <input type="checkbox"/> Full review

<b>Date of Introduction</b>	February 2019
<b>Last Date Board Endorsed</b>	April 2024
<b>Date Policy to be Updated</b>	August 2025

<b>Related Legislation</b>	<ul style="list-style-type: none"><li>• <i>Child Protection (Working with Children) Act 2012 (NSW);</i></li><li>• <i>Children and Young Persons (Care and Protection) Act 1998 (NSW);</i></li><li>• <i>Children’s Guardian Act 2019</i></li><li>• <i>Civil Liability Act 2002 (NSW);</i></li><li>• <i>Crimes Amendment (School Protection Act) 2002 NSW;</i></li><li>• <i>Disability Discrimination Act 1992 (Cth);</i></li><li>• <i>Education Act 1990 (NSW);</i></li><li>• <i>Enhancing Online Safety for Children Act 2015 (Cth);</i></li><li>• <i>Ombudsman Act 1974 (NSW);</i></li><li>• <i>Privacy Act 1988 (Cth);</i></li><li>• <i>Privacy and Personal Information Protection Act 1998 (NSW); and</i> <i>Work Health and Safety Act 2011 (NSW)</i></li></ul>
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<b>Related College Policies</b>	<ul style="list-style-type: none"><li>• Anti-Bullying Policies &amp; Procedures (Years K-2, 3-6 and 7-12)</li><li>• Attendance Policy</li><li>• Child Protection Policy &amp; Procedures</li><li>• Child Safety and Wellbeing Policy</li><li>• Code of Conduct – Parents and Students</li><li>• Code of Conduct – Staff</li><li>• Inclusion Policy</li><li>• Student Guidelines for the Acceptable use of Information and Communication Technology Resources</li></ul>
<b>Endorsed By</b>	Board of Directors
<b>Access</b>	<input checked="" type="checkbox"/> College Intranet (Staff & Parents) <input type="checkbox"/> Staff Intranet only <input type="checkbox"/> Restricted - Board and/or College Executive



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# BEHAVIOUR MANAGEMENT POLICY and PROCEDURES

## 1. BACKGROUND

### 1.1. Moriah College's Ethos

Moriah College is a Jewish Day School that espouses a Modern Orthodox Zionist Jewish philosophy or Jewish ethos. In defining itself as Modern Orthodox, the College acknowledges the primacy of Halacha, (Jewish Religious Law), and promotes and practises its observance. The College endeavours to impart to its students a knowledge and love of, and encourages a commitment to, Modern Orthodox Jewish practice, beliefs and texts.

The College intends that its graduates will emerge from their College experience with a strong and sustainable Jewish identity, both motivated and equipped to act: as advocates for Israel; committed members of the Jewish community; and as engaged Australian citizens.

The College's Modern Orthodox orientation means that the College values and promotes full engagement with the secular world, as a way of enhancing the Jewishness of its students. The College believes that knowledge and understanding of science, literature and the arts provides a prism that broadens and extends the meaning of the Jewish practice of the believing Jew.

The pursuit of excellence in secular study, artistic endeavour and sporting performance is central to its secular program and is integral to the College's Jewish ethos.

The College's coeducational structure is a manifestation of its Modern Orthodox ethos, reflecting a firm belief that no distinction ought to be made between the education of boys and girls, other than in the areas of prayer and ritual where Halacha demands a difference.

As an expression of its Zionist orientation, the College strives to imbue its students with a love for the State of Israel and the Modern Hebrew language that is informed by identification with the State of Israel as the spiritual and historic homeland of the Jewish People.

The College's Jewish ethos is manifest in many practical ways. The following comprises a list of some examples as to how the College's Jewish ethos is implemented:

- The wearing of Kippot for boys as part of the College uniform;
- The observance of Jewish Sabbath, no Shabbat-prohibited work is undertaken by the College or on behalf of the College on the Jewish Sabbath and on religious holidays. The College does not participate in sporting events or other activities that would conflict with the strict observance of the Sabbath;
- The strict observance of Jewish dietary laws of Kashrut;
- Reliance on the authority of the Sydney Beth Din (Rabbinical Court) in matters of Jewish status;
- Celebration and religious observance of Yom Ha'atzmaut and Yom Yerushalayim;



- Singing of Hatikvah;
- The avoidance of functions and activities that conflict with the atmosphere considered appropriate, during the various periods of mourning in the Jewish calendar; and
- Daily davening for all students.

### **Applying The College's Ethos**

While the College has a deliberate and definite religious orientation, it recognises that its students and their families come from a wide range of Jewish backgrounds covering the whole spectrum of religious observance. In striving to provide a comfortable home to this broad congregation, the College adopts an inclusive approach. For those who are not ritually observant, the College encourages greater Jewish commitment and expression of Jewish identity, in a manner that is constructive. Similarly, the College welcomes students who have a stricter level of ritual observance than the College practises, dealing sensitively and supportively with their particular religious needs.

Without detracting from its commitment to its Jewish Ethos described above, the College follows its traditional inclusive practice in continuing to accommodate diverse expectations from its parent body by providing certain specific activities namely: permitting girls to sing in public at College events; the holding of 'co-ed' swimming carnivals; and the acceptance of sensitive themes in literature and the performing and visual arts, that are not in keeping with Modern Orthodox practice. The College endeavours to provide constructive alternative programs for, and to treat sensitively, those students whose participation in these activities is precluded by their strict adherence to Halacha.

### **1.2. Core Values**

The College's educational endeavours are based on our five Core Values: commitment (*mechuyavut*), responsibility (*achrayut*), respect (*kavod*), integrity (*yoshra*) and kindness (*chesed*).

Pursuant to this philosophy, students at the College can reasonably expect to:

- a) Work in an environment where everyone is treated with respect, understanding and dignity;
- b) Enjoy the experiences and facilities provided by the College;
- c) Be able to participate fully in the College's programs;
- d) Work in an environment, which recognises and caters for their individual learning needs, where they are able to develop their knowledge, skills and interests; and
- e) Contribute ideas and have their views and contributions treated with respect.

The above expectations can only be fulfilled if students behave in an appropriate manner and demonstrate commitment, responsibility, respect, kindness and integrity.



## 2. DEFINITIONS

**'appropriate behaviour'** - is any behaviour that contributes to a positive learning environment.

**'College'** – comprises the following entities:

- Moriah War Memorial College Association [ABN 98 077 604 961];
- The Moriah War Memorial Jewish College Association Limited [ABN 87 003 214 560];
- Kehillat Moriah Incorporated [ABN 16 284 221 251]; and
- Moriah College Parents' & Friends' Association [ABN 55 169 539 714]

**'document' or 'documentation'** includes electronically stored information - including writings, drawings, photographs, sound recordings, images, and other data or data compilations - stored in any medium from which information can be obtained either directly or, if necessary, after translation

**'inappropriate behaviour'** – is any behaviour that challenges the day to day functioning of the College, some examples of which are set out in and from section 16.

**'includes'** and **'including'** are to be given a non restrictive meaning

**'parents'** include parents, step-parents, guardians, carers and any others with parental responsibilities for students at the College.

**'teshuvah'** – literally means 'return' and envisages a process of returning to one's true goodness. The Jewish concept of teshuvah is based on an optimistic view of human nature that sees the true essence of each person as *good*. Teshuvah has four essential parts to it:

- accepting ownership of one's actions (that is taking **responsibility** for them);
- feeling genuine **remorse** for the action;
- doing whatever can be done to **repair** any damage done, whether to property, human dignity or the feelings of others; and
- **revising** one's actions and acting differently when faced with a similar situation in the future.

**'Staff'** – includes all of the College's employees, contractors, volunteers, coaches and peripatetic staff.

## 3. INTRODUCTION

### 3.1. Policy Statement

The College is committed to creating and providing an engaging and inclusive learning environment that will help to minimise inappropriate behaviours.

The College's behaviour management procedures are based on an approach derived from the principles of *Teshuvah* as defined above.

This Policy and Procedures is based on the notions of respect, responsibility and resilience, particularly as they are manifested in the College's Core Values.



In accordance with this framework the College is committed to managing negative and challenging behaviour in a manner that is supportive, educational and constructive.

#### **4. EXPECTATIONS OF STUDENTS AND PARENTS AND ASSOCIATED BEHAVIOURAL RESPONSIBILITIES**

The Code of Conduct – Parents and Students sets out expectations and associated responsibilities of students and parents. The Staff Code of Conduct sets out behavioural expectations of Staff.

This **Behaviour Management Policy and Procedures** relates to **students**, as follows:

##### **4.1. Students can reasonably expect to learn in an environment where everyone is treated with respect, understanding and dignity.**

Students have a **responsibility** to:

- develop positive and respectful relationships with peers and teachers, modeling the College's Core Values in all interactions;
- speak appropriately and with respect, to others;
- not tease, bully or belittle others;
- behave in a manner that is empathetic, considerate and inclusive of others;
- take responsibility for their actions, engaging positively in teshuvah when conflict/disagreement occurs; and
- behave in a manner that will uphold the good name of the College at all times.

##### **4.2. Students can reasonably expect to enjoy the experiences and facilities provided by the College.**

Students have a **responsibility** to:

- take pride in the appearance of the College campus and facilities;
- take care not to damage equipment and facilities of the College;
- not disrupt the learning of others;
- work collaboratively with others – demonstrating an understanding that we can all learn from one another;
- respect and care for the 'environment' of the College, placing rubbish in the appropriate bins, handling equipment carefully, maintaining lockers etc;
- not bring chewing gum or any prohibited substance onto the campus; and
- respect the property of others, ensuring that they do not interfere with the belongings of others.

##### **4.3. Students can reasonably expect to be able to participate fully in the College's programs.**

Students have a **responsibility** to:

- attend College punctually each day, wearing the College uniform correctly and with pride;
- maintain their appearance in keeping with College expectations;





- be prepared for class, arriving on time, listening to instructions, contributing appropriately in class and meeting all relevant deadlines;
- participate in and contribute to *Tefilla* by:
  - attending;
  - having the correct materials;
  - maintaining a respectful tone; and,
  - participating properly;
- participate in co-curricular programs, contributing positively and demonstrating positive school spirit; and
- participate in and contribute to the Experiential Jewish programs including Counterpoint, *Shabbatonim* and special assemblies.

**4.4. Students can reasonably expect to learn in an environment, which recognises and caters for their individual learning needs, where they are able to develop their knowledge, skills and interests.**

Students have a **responsibility** to:

- be reflective, continuously striving for improvement, and always working towards their personal best;
- take responsibility for their own learning; and
- co-operate with, and heed advice from their teachers.

**4.5. Students can reasonably expect to contribute ideas and have their views and contributions treated with respect.**

Students have a **responsibility** to:

- offer their views in a respectful manner and appropriate context; and
- listen to and respect the opinions of others.

The expectations and responsibilities of students set out above, outline appropriate student behaviours that contribute to the functioning of the College as a safe, nurturing and inclusive learning environment. Students at the College will be taught, encouraged and supported in their learning, to demonstrate and abide by these expected behaviours, which are embedded within the College culture.

**4.6 Parents have a responsibility to positively support the College by upholding:**

- the behavioural responsibilities of students contained in this Policy and in the Code of Conduct - Parents and Students; and
- the expectation that the College has of them as parents in promoting the College's values, reputation and the standards it sets for its students.

Parents are asked to inform the College of any factors that may be impacting upon their children, resulting in any change in behaviour.



## 5. ACCESS TO THE COLLEGE

### 5.1. Supervision, access and parking

#### Supervision

- 5.1.1. The College provides supervision of students in the **Primary School** between the hours of **7:30am and 3:45pm**, unless students in the Primary School are participating in special activities that have their own supervision arrangements.
- 5.1.2. The College provides supervision of students in the **High School** between the hours of **7:30am and 4:00pm**, unless students in the High School are participating in special activities that have their own supervision arrangements.
- 5.1.3. Except where College activities commence earlier:
- **Primary School** Students (**Years K–6**) must arrive before **8:15am** each day; and
  - **High School** students must arrive before **7:55am** each day;

#### Access and parking

- 5.1.4. Parents are expected to use the '**Go with the Flow**' arrangements for efficiency, child safety and because of the College's commitment to its residential neighbours and because of the requirements of Waverley Council.
- 5.1.5. **Parents must not drop off on or collect students from Queens Park Road or any of the streets surrounding the College.** These include all the streets within the area bounded by the northern side of Birrell Street (ie both sides), the western side of York Road (ie both sides), the eastern side of Bourke Street and Darley Road (refer to map in the College Diary) - see map on page 11 below.
- 5.1.6. Parking is only permitted on the southern side of Queens Park Road beyond the eastern side of Bourke Street.

#### Arrivals

- 5.1.7. Between **7:00 and 7:55am**, **Primary and High School students** are dropped off by parents using the 'Go with the Flow' queues, either at the York Road pedestrian gate (**Gate 1**) or **Gate 3A** on Baronga Avenue. Drivers must not leave their vehicles while in the 'Go with the Flow' traffic. Learner drivers must not enter 'Go with the Flow' queues.
- 5.1.8. **From 7:00am**, parents, who are dropping off **Primary School students only**, are expected to use the internal ring road (**King David Drive**) to drop off students. Students must exit the car at the bottom of King David Drive where assistance is provided to students.



- 5.1.9. From **6:45am to 7:00am**, parents, who are dropping off **High School and Primary School Students** for extra-curricular activities are expected to use the internal ring road (**King David Drive**) to drop off students. Students are permitted to exit the car at the top of King David Drive.
- 5.1.10. Primary School **Years K-6** students arriving **after 8:15am** must go to Primary School Reception, entering the grounds through the York Road pedestrian gate (**Gate 1**). They need to collect a yellow (late) card, before going to class.
- 5.1.11. Students arriving at the College on foot or by bus, will also be admitted through **Gate 3A** on Baronga Avenue.
- 5.1.12. Injured or disabled students (and no other students), and children of those authorised to park in the Queens Park Road car park, are permitted to use the Queens Park Road pedestrian gate (Gate 2) for access or egress using a Queens Park Road Gate Pass issued by the College Vice Principal.
- 5.1.13. High School Years 7-12 who are late to school may access the College through **Gate 3A** on Baronga Avenue between **7:55am and 8:20am**. High School students arriving at school **after 8:20am** must use the York Road pedestrian gate (**Gate 1**). All students who are late must sign in at the High School Academic Office.

**Departures**

- 5.1.14. Students departing the College on foot or by bus, will exit through **Gate 3A** in the afternoon.

Please note the following:

- Arrive at the allocated time – **no earlier**
- **Do not** block the Queens Park Road/York Road intersection
- Please encourage your children to be **on time**

- 5.1.15 **WHERE do I collect my child(ren)? Please note that these have changed.**

<b>Gate 1 Primary School Internal Ring Road 'go with the flow'</b>	ALL STUDENTS IN: Years K, 1, 2 and 3 and Students in Years 4-6 with a sibling in Years K-3
<b>Gate 4A AMPHITHEATRE</b>	ALL STUDENTS IN: Years 4, 5 and 6 <b>Except those with siblings in Years K – 3</b>  <b>ALL High School Students</b>
<b>Gate 4 near the ELC</b>	ELC students only – 10-minute LIMIT ELC students with siblings in the Primary School ( <b>Fridays ONLY – via new 'go with the flow'</b> )



5.1.16 **WHAT TIME do I collect my child(ren)? Please note that these have changed:**

**PRIMARY SCHOOL AND HIGH SCHOOL**

	Term 1 & 4 (Mon-Fri) Term 2 & 3 (Mon-Thurs)		Term 2 & 3 (Friday ONLY)	
	Finish time	Pick-up time	Finish time	Pick-up time
Year K	3:05pm	3:10pm	2:35pm	2:40pm
Year 1	3:10pm	3:15pm	2:40pm	2:45pm
Year 2	3:10pm	3:15pm	2:40pm	2:45pm
Years 3-6	3:20pm	3:25pm	2:50pm	2:55pm
High School	3:35pm	3:40pm	3:00pm	3:05pm

**Primary School parents please note:**

If you are collecting children from the 'Go with the Flow' at Gate 1, (Primary School internal ring road) you must **NOT** arrive before your allocated time in the table above. **If you do arrive early or your child/ren is/are not on time, you will be asked to leave the queue and circle the block. There will be NO parking in the Primary School staff car park.**

**High School parents please note:**

If you are collecting children from the 'Go with the Flow' at Gate 4a (the Amphitheatre) on York Road, **you must NOT arrive before 3:40pm.**

**If you do arrive early, you will be asked to leave the queue and circle the block.**

**ELC - MONDAY – THURSDAY**

	Mon-Thurs
ELC Students	Up to 4:00pm
Long Daycare	Up to 5.30pm

**ELC - FRIDAY ONLY – new 'Go with the Flow' via Gate 4 (see map)**

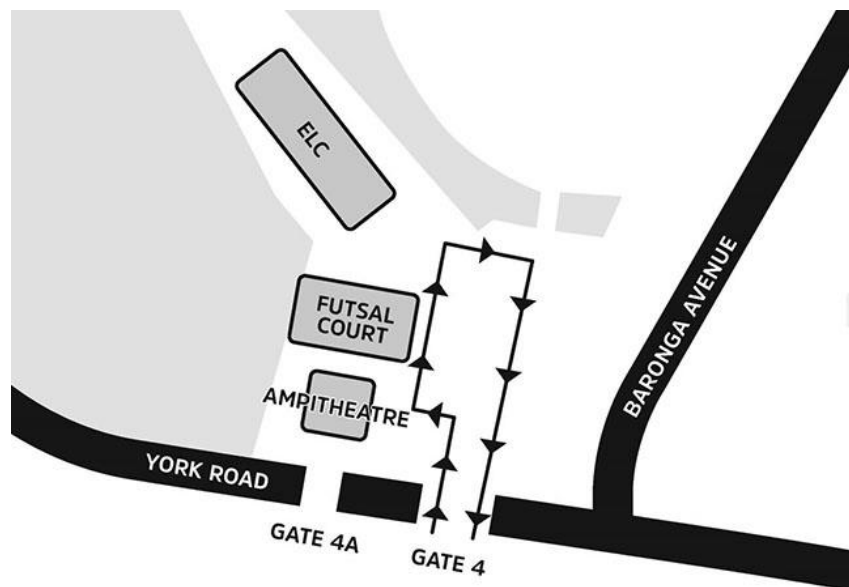
Who?	When?	
	Terms 1 & 4	Terms 2 & 3
Only ELC students	Up to 3:15pm	Up to 2:45pm
ELC students with siblings in Years K - 2	3:15 - 3:25pm	2:45 - 2:55pm
ELC students with siblings in Years 3 - 6	3:25 - 3:35pm	2:55 - 3:05pm



**How does the new Gate 4 'Go with the Flow' work? - Important points to note:**

- This new 'Go with the Flow' will **operate on Fridays only**
- It is only available for parents collecting ELC children or ELC children together with Primary School children
- You must collect your child(ren) during the designated times in the table above – **no earlier.**
- Primary School students with ELC siblings will be walked across to the ELC by a staff member and will be supervised on the Futsal court.
- **Do not get out of your car** – your children (ELC and Primary School) will be brought to your car.
- If you arrive at this new 'go with the flow' and your children are not there, you will not be permitted to park onsite and wait for them to arrive. **You will be asked to drive around the block and rejoin the queue.**

**Map - Fridays only – Gate 4 'Go with the Flow' – ELC and ELC + Primary School:**



Every person who uses the 'Go with the Flow' to drop-off or collect children from school, must display the appropriate **visor number**.

Please contact Facilities Administrator at

[facilityadmin@moriah.nsw.edu.au](mailto:facilityadmin@moriah.nsw.edu.au)

**VISOR COLOURS FOR 2024 ARE:**

<b>QPC ELC</b>	Lilac
<b>Dover Road ELC</b>	Red
<b>Year K only</b>	Green
<b>Years 1-6 only</b>	Yellow
<b>Years K-6</b>	Yellow with a <b>K</b> added
<b>High School only</b>	Orange



- 5.1.17. Parents must not enter the campus on foot to collect children. In exceptional circumstances, where a parent is required to walk in and collect their child, they may do so, but only through Gate 1 and are expected not to congregate at High School Reception, or environs.
- 5.1.18. High School students who need to leave the College early must obtain permission from their Head of Year and must sign out at the High School Academic Office.

**Notes:**

**These rules are consistent with the Traffic Management Plan, which is published in full in the College Handbook, and has been approved by Waverly Council.**

**‘Go with the Flow’ arrangements have been put in place to ensure the safety of all students, members of staff and visitors. Parents are not to leave their vehicles or walk through the ‘Go with the Flow’ or the Primary School car park during drop-off or pick-up.**

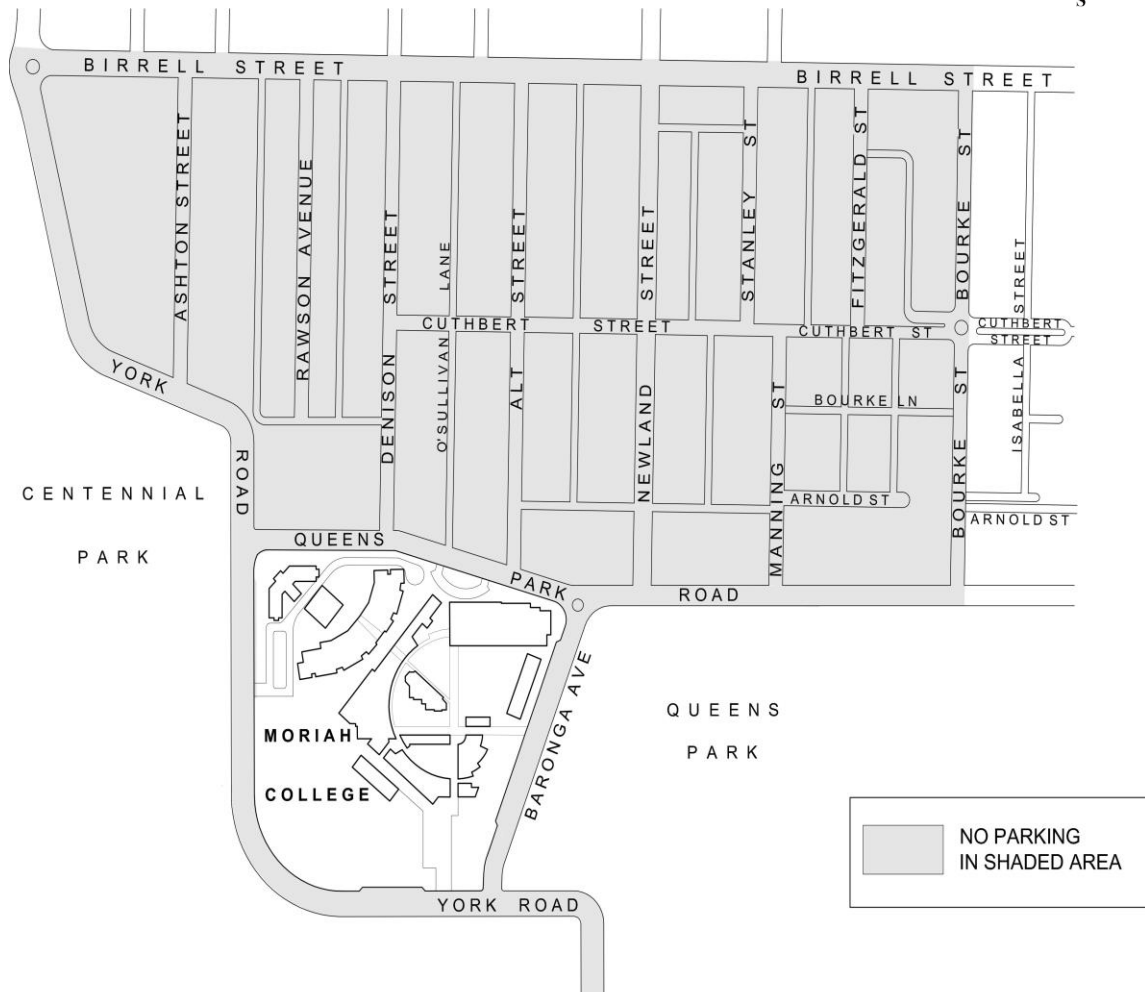
**5.2. Students driving to or parking at the College**

5.2.1. After the conclusion of the HSC exams and subject to sub clauses 5.2.2 – 5.2.3, students who will be in Year 12 the following year, may drive to and from the College but can only park their vehicles in permitted areas as shown on the map published on eLY and included below.

5.2.2. All students in Year 12, who wish to drive to and from College, are required to obtain, complete and hand in to the High School Academic Office, a form specifying the motor vehicle registration number together with a photograph of themselves in the vehicle that they will drive. If at any time a student proposes to use a different vehicle, then the High School Academic Office, must be notified of the changed details and registration number.

No student on ‘L’ plates is permitted to enter any ‘Go with the Flow’, or park a vehicle in any ‘no parking zone,’ being the area marked on the map below, at any time. The ‘no parking zone’ is the grey area bounded by the northern side of Birrell Street (ie. both sides), the western side of York Road (ie both sides), the eastern side of Bourke Street on the south. In the case of Queens Park Road, parking is only permitted on the southern side beyond the eastern side of Bourke Street (refer to map)<sup>1</sup>.

5.2.3. Students must comply with the College’s rules relating to traffic and parking requirements. Failure to do so will put the student’s continued enrolment at risk.



**PARKING RESTRICTIONS FOR YEAR 12 STUDENTS**



## **6. ATTENDANCE, EARLY LEAVE AND REQUESTS FOR EXTENDED LEAVE**

- 6.1** Students are expected to arrive punctually, attend the College for the entire College day and not take leave during term time. Holidays should only be taken by students during term vacations and days when the College is closed, as outlined in the Term Dates on the College website.
- 6.2** Under the Education Act (NSW), parents are required to apply for leave from attendance at the College for all children of compulsory school age. All applications for leave must be made on the Application for Extended Leave form, which is available on eLY. Requests for periods of absence are to be made in writing at least three weeks in advance of the proposed absence, unless extenuating circumstances apply. All requests should be submitted with supporting documentation and will be considered in accordance with relevant criteria. All extended absences will be approved or declined in writing by the College Vice Principal. Any absence in breach of this policy, may jeopardise the enrolment of the student.
- 6.3** Leave will only be granted in extenuating circumstances. All requests will be considered on their merits. Any such leave should be of the shortest duration that is practicable. Only three (3) days for National trips and seven (7) days for International trips will be granted. Extended leave will not be granted.
- 6.4** Refer to the Attendance Policy for more details on obligations and expectations regarding attendance and leave.

## **7. LEAVING COLLEGE GROUNDS**

- 7.1** Parents must notify the College in a timely manner for permission for students to be absent for part of the College day. Where possible, medical, orthodontic and other appointments should be made outside College hours.

Parents are expected not to make such appointments on days like Purim, Yom Ha'atzmaut, Prize Giving Assemblies, Sports Carnivals and during Music Camp or Counterpoint. These are important events and any absence on these special days has a significant impact on the life of our College.

Students leaving the College during the College day, must be collected from either the Primary School or the High School Reception area. For security reasons students are not permitted to wait outside the campus for parents.

- 7.2.** For safety and legal reasons students require parent and teacher permission to leave the College campus. Students are expected to remain on campus during school hours. All students need to sign out before leaving, and sign in when returning to school at the Primary School Reception and High School Academic Office, so that in the event of an emergency their whereabouts are known.
- 7.3.** If a High School student feels unwell (except during recess and lunch), they must ask their class teacher or Head of Year for permission to go to the sick bay. The College Nurse will assess whether or not parents need to be contacted. Students are permitted to telephone parents from the Sick Bay to come to collect them if the College Nurse has assessed that it is appropriate.



When an absence is unavoidable (eg through ill health), parents in both Primary and High School must complete the digital absentee form on eLY.

## 8. PUNCTUALITY AND ORGANISATION

High School students are expected to arrive at the College on time and are to move promptly to and from all classes, particularly at the end of recess and lunch. Students are to arrive at lessons with all their required books and equipment. Students must carry books for both Periods 1 and 2, or 3 and 4, or 5 and 6. Students are not to return to their lockers between classes (ie. between Periods 1 and 2, 3 and 4, and 5 and 6).

It is an expectation that students are to be in class for the duration of each lesson. Teachers are to use their discretion for any variation to this policy.

## 9. INFORMATION AND COMMUNICATION TECHNOLOGIES

- 9.1 The College will provide students with education regarding the responsible use of Information and Communications Technology (ICT), including social media, through Wellbeing programs.
- 9.2. High School students are issued with a College Laptop for educational purposes.
- 9.3. Students and parents in Years 1–12 are required to sign a hard copy of and comply with the related policy “*Cyber & Device Responsibility Guidelines and Agreement Years K-6, Years 7-12*”, which sets out the appropriate student use of the College computers and the broader use of the internet. This document is also available on eLY.
- 9.4. Students must respect the rights, privacy and property of others, and ensure that they do not harass or offend another person. Students must not post any sensitive or private information on websites/social media platforms, without the express permission of the subject (see also *Anti Bullying Policies*).
- 9.5. Students must not use any external Information and Communication Technology including tools like *Whats App* and *Viber*, to communicate with teachers. High School students may do so if, expressly permitted by the Head of High School eg. for students participating in international College tours. Students are to use their official College student emails and College software in all online communications with staff members.
- 9.6. Students are not permitted to use USB sticks containing non-school material, on their laptops (see “*Cyber & Device Responsibility Guidelines and Agreement Years K-6, Years 7-12*”)



## 10. MOBILE DEVICES

- 10.1.** The College recognises the ubiquitous nature of mobile devices (including: smart phones; tablets; ipads; and laptops) (**Mobile Devices**) in the world today. At Moriah, students develop knowledge, skills and dispositions around ICT and its use, and the ability to transfer these across environments and applications. They learn to use ICT with confidence, care and consideration, understanding its possibilities, limitations and impact on individuals, groups and communities.
- 10.2.** Parents play an important role in partnering with the College in helping their child develop these skills, while establishing and building positive relationships, making responsible decisions and working effectively in teams.
- 10.3.** In providing a Mobile Device to their child, parents accept that their child's safety is at risk as they are able to access the Internet away from direct parental or teacher supervision and may be subjected to unwelcome harassing or bullying behaviours. Some of the risks that come with surfing the web unsupervised, or without adequate parental controls, include online predators, identity theft, cyber-bullying, social isolation and access to pornography and graphic violence.
- 10.4.** The College has rules (set out below) relating to the use of Mobile Devices at school, which will be strictly enforced including by confiscation of the device. **Smart watches are not permitted on campus.**
- 10.5.** If parents need to contact their child in an emergency, parents should contact the Receptionist in the High School, or the Primary School who will pass the message on through the relevant staff member.
- 10.6 Use of Mobile Devices** is not permitted during the school day. Mobile devices must be **“off and away”** at all times during the school day including between classes and during all breaks, including recess and lunch. Any phone seen or heard will be confiscated. This includes Mobile Devices in shirt/pant/skirt pockets.
- 10.6.1 Mobile Devices that are confiscated will be returned to students at the end of the day in the first instance
- 10.6.2 High School Students must leave any Mobile Device in their bags/lockers from the time of entry to the campus until the end of the day. Any student who needs to make a phone call may do so under supervision from the College phone in the High School Wellbeing Office.
- 10.6.3 **High School Students** infringing this policy will receive demerits and will be subject to the College's disciplinary processes.
- 10.6.4 Primary School Students in **Years 4 – 6** are responsible for handing in their phone to their class educator (to be stored in a classroom safe) at the commencement of the school day. Any student in possession of a mobile phone in **Years K – 3** must have their phone switched off and left in their school bag during the school day.



- 10.6.5 Should students need to contact a parent during the school day, they can use the phone in the Wellbeing Office or in a staff room in the High School (with staff permission).
  - 10.6.6 Should parents need to contact a student urgently they can telephone the College switchboard on 9375 1600 and leave a message by choosing the relevant option when prompted.
  - 10.6.7 The use of Mobile Devices to bully or intimidate, or to transmit inappropriate material to others, is strictly forbidden (see the Anti-Bullying Policies).
  - 10.6.8 Use of any Mobile Device or camera by a student to photograph, film or record anyone, while at College functions or activities or while travelling to and from the College or College functions or activities, without the permission of the person and their teacher or supervising adult, is strictly forbidden.
  - 10.6.9 Taking, creating or uploading images or recordings of others onto the Internet, or distributing such images or recordings in any way without the person's consent, is also strictly forbidden. It is an offence to send, supply, transmit or communicate material of a person who appears to be, or is implied to be a child (being someone under the age of 18) who is engaged in, or appears to be engaged in a sexual pose or activity.
  - 10.6.10 Parents should note that the College accepts no responsibility whatsoever for any loss of, or damage to, Mobile Devices on the College premises, or at College functions/activities at other venues.
- 10.7** Mobile devices are not permitted at camps or on school excursions, **except if otherwise stated in the rules that govern the particular camp or excursion.**

## **11. REPRESENTING THE COLLEGE**

- 11.1.** Students who have been selected to represent the College in any activity, must attend and represent the College on all occasions when required. As ambassadors of the College, all students should ensure that their appearance and conduct is a source of pride to the College at all times.
- 11.2.** Where it is unavoidable that students are unable to meet a particular obligation, permission must be sought in writing from the teacher in charge of the activity, giving sufficient notice in advance of the activity, to permit the College to make alternative arrangements.

## **12. TEFILLA AND RELIGIOUS SERVICES**

- 12.1.** *Tefilla* is an integral and mandatory part of the College curriculum. The College day begins for all **High School** students, unless communicated otherwise, with *Shacharit* Service at 8:00 am and in the **Primary School** the day begins at 8.15am for students in Years K-6. The College requires all boys over Bar Mitzvah age to wear *Tefillin* each day during *Shacharit* services and encourage



the wearing of *Tallit* where the wearing of *Tallit* is consistent with family customs. Furthermore, the College requires all students of all ages to use their own *Siddur* during *Tefilla*. A voluntary afternoon service (*Mincha*) also takes place in the High School.

- 12.2. Grace After Meals (*Birkat Hamazon*) takes place after lunch, in the Primary School. It is the responsibility of the teacher on duty to ensure that all students wash their hands and recite the blessing (*bracha*) prior to eating, and recite the Grace After Meals after eating and before leaving for play.
- 12.3. All boys from Year K to Year 12 are required to wear *kippot* as part of the College ethos in accordance with 14.3 below.

### 13. COLLEGE UNIFORM

- 13.1. Wearing the College uniform appropriately is fundamental for the promotion and maintenance of school spirit and school pride. On all formal occasions and when students are representing the College, or at Prize Giving Ceremonies, the full College Uniform, including a winter shirt to replace the summer polo, (plus blazer) and in Winter the full school winter uniform (including blazer) is worn, unless students are representing the College in sport, when full sports uniform (including tracksuit) shall be worn.
- 13.2. Students should not eat in, or purchase food from, non-kosher premises while in uniform.
- 13.3. All students are required to conform to the College uniform standards (see Annexure A) while at, or travelling to or from, school, on school excursions and whenever representing the College. Students representing the College in sport, music, debating etc, are to wear the correct designated uniform referred to in 13.1 above.
- 13.4. All students are required to wear correct sports uniform (including the correct sports shorts), for all inter-House events and representative sport. Full sports uniform means complete tracksuit.
- 13.5. In summer only, **Years K-6** may come to school in sports shorts and house polo shirt, without their track suit.
- 13.6. **Students in Years 7–8** are permitted to wear their full College sports uniform (including track suit) to the College on days when they have school sport or when they are participating in early morning sports. On these days, and in summer only, students can wear tracksuit pants with their house polo shirt (and without the tracksuit jacket) to and from school. When at school, they may change into shorts.
- 13.7. Outside of the above dispensations, all students are required to change for sport and wear their normal College uniform to all other classes.
- 13.8. High School Students are not permitted to wear sport shorts to or from school.



## 14. MUFTI DAYS

- 14.1.** On occasions, the College will give permission for students to have a Mufti Day. In accordance with the College Ethos, students are required to wear modest clothing. Restrictions on footwear apply for Safety reasons. High School students are not permitted to enter the Science or D&T classrooms without covered-in leather shoes.
- 14.2.** The following should be taken as a guide as items that are not permitted:
- Thongs or scanty sandals;
  - Ugg boots;
  - Leggings without a long shirt or dress covering the thighs;
  - Skimpy singlet tops for girls;
  - Tank tops for boys;
  - Midriff tops;
  - Miniskirts; and/or
  - Jeans, short shorts or pants worn so low that underwear can be seen.
- 14.3.** This is a guide only. If a student is not neatly dressed or is dressed in a way deemed inappropriate by a member of Staff, they will be asked to call home to have replacement clothes delivered to the College. That student will be denied access to lessons until the appropriate clothing is worn.
- 14.4.** Male High School students who do not have a *Kippah* will be sent to the Student Services Officer to borrow a *Kippah* for the day (having to deposit their phone/driver's license for the exchange.)

## 15. EATING AND DRINKING AT THE COLLEGE

Students are not to eat within College buildings, with the exception of wet weather arrangements and the College canteen. Students may bring their own water bottles to class. All litter and food wrappings/containers must be placed in the appropriate bins. Failure to do so will result in demerits (see below). All students will be required to take their own refreshments/lunches when attending excursions/carnivals.

## 16. MERIT / DEMERIT SYSTEM

The College has a system by which Merits and Demerits are awarded. Please see Annexure B (High School) and Annexure C (Primary School) for details.

## 17. INAPPROPRIATE BEHAVIOUR

**The College will not tolerate inappropriate behaviour including but not limited to the behaviours listed in alphabetical order below. Such behaviour will attract demerits or other consequences, the precise nature of which will depend on the particular behaviour and the circumstances in which it occurs. In determining the appropriate consequences, the College will act without bias and apply the principles of due process, fairness and consistency.**



### **17.1 Bad Language**

Swearing or using any form of derogatory language is unacceptable, either when on College grounds and/or at any school organised excursions, whether wearing the College uniform or not.

### **17.2 Bullying (See the Anti-Bullying Policy)**

Bullying is repeated verbal, physical, social or psychological behaviour that is harmful and involves the misuse of power by an individual or group towards one or more persons. Bullying can involve humiliation, exclusion, domination, intimidation, victimisation and all forms of harassment including those based on gender, sexual orientation, race or disability.

Cyberbullying refers to bullying through information and communication technologies.

Inappropriate sexual behavior by a student, being behaviour that involves sex – talking or texting about sex, touching another student in a sexual way or doing something sexual – in a context and way that is not appropriate for those students' age, or if the other student doesn't want it to happen, may constitute bullying.

Single incidents, conflicts or fights between equals, whilst not defined as bullying will be subject to disciplinary action.

**The College will not tolerate bullying, victimisation or harassment. Bullying is regarded as a serious offence and may lead to suspension or expulsion.**

Members of staff and students are asked to report all incidents of alleged or apparent bullying. All reports will be treated confidentially, taken seriously and thoroughly investigated.

Students are encouraged to report concerns to a member of staff if they either witness, or are subject to, alleged bullying behaviour.

Reasonable disciplinary action conducted in a reasonable manner, does not constitute bullying.

### **17.3 Chewing Gum**

Chewing gum is not permitted on campus or when a student is involved in College activities.

### **17.4 Damage or destruction to the college property or any other property**

Students must not intentionally cause or attempt to cause, or intentionally commit any act, that causes damage or destruction to the College's property or the property of any other student, member of staff, parent/guardian or other member of the College community.

### **17.5 Disrespect**

Students must not disrespect their teachers or peers.



### **17.6 Filming or recording of others**

Students are not permitted to film or record other staff or students without the express permission of a supervising staff member. Unauthorised recording/sharing footage with others will be treated very seriously. Also see 10.6.6, 10.6.7 and 10.6.8 above.

### **17.7 Gambling**

Gambling, including online gambling and poker, or involvement in any such activity, is not permitted during the school day or College sanctioned events, including camps, trips or tours run by the College.

### **17.8 Physical Altercations**

Students must not indulge in, participate in, or resort to, physical violence.

### **17.9 Prohibited weapons**

Possession of a prohibited weapon or using or threatening to use any item/instrument as a weapon is prohibited.

### **17.10 Stealing**

Students must not take or obtain the property of any other person dishonestly, or by means of violence, force, threat of force, coercion, intimidation, fear or any other similar conduct.

### **17.11 Tobacco/Alcohol/Drug Consumption**

Students must not possess, smoke, consume, use, deal or assist another person to obtain, consume, use, or deal in any of the substances set out below, on College premises including buildings, gardens, sports fields and car parks and at College sanctioned events, including excursions, camps, trips or tours conducted by the College. These substances are **ILLEGAL** either generally or for minors (under age of 18).

- Tobacco;
- Nangs;
- e-cigarettes (vaping);
- alcohol;
- prohibited drugs; and
- prescription or over the counter drugs that are not used for a medically prescribed or intended purpose.

The consumption of alcohol by adults is only permitted at College functions or events, where alcohol is served by the College, as part of the function or event. Students, regardless of age, are not permitted to consume alcohol at College functions or events.

Sanctions for breach of this provision of the Behaviour Management Policy & Procedures may vary depending on the nature and circumstances of the breach, but will involve suspension and other consequences, possibly including expulsion.



If the breach occurs whilst a student is on an excursion, camp, trip or tour, they will be sent home with further action, and consequences pending, including reimbursement by the parents of the costs incurred.

The College reserves the right to administer or have administered by an appropriate third party, a breathalyser, or drug screen or test, in cases of a suspected breach. Any student who is to be tested, will be informed of the process involved.

Parents will be notified as soon as practicable by email that a test has taken place.

Any refusal by a student to undertake such a test as and when required to do so by the College, will result in the students' suspension. The student will then be required to undergo testing by a Pathologist as requested by the College, at their parents' expense, and to produce a pathology report to the College within 24 hours. If the student is on an excursion, camp or tour, they will be sent home and required to produce the results of such a test on arrival at the College. A refusal to produce a pathology report as and when requested by the College, may result in the student's expulsion.

Parents will be notified as soon as practicable by email, of their child's refusal to be tested and the consequences of that refusal.

#### **17.12 Trading in goods**

Unauthorised selling of, dealing or trading in, goods or items while on College premises or participating in College activities, or complicity in any such conduct, is prohibited.

#### **17.13 Truancy**

Students are expected to attend all scheduled classes, assemblies, special services and daily Tefilla.

### **18. TESHUVA (REPENTANCE)**

The College has a whole school commitment to the principles of Teshuva (see definitions above) and places a clear emphasis on the values of building positive social relationships, working and learning in teams and managing and resolving conflict. The aim is to make those who demonstrate inappropriate behaviour aware of the situation, change their behaviour and where appropriate repair the harm done. Wrong doers are encouraged to be accountable for their behaviour and take responsibility for their actions including where appropriate, by making amends to those affected.

Students are expected to: respect the College's policies and rules; their fellow students; take responsibility for their own actions; intervene in support of others; actively discourage inappropriate behaviour by others; and generally to be an 'upstander', rather than a bystander.



The potential advantages of this approach in the College setting, include:

- a safer, more caring environment;
- a more effective teaching and learning environment;
- a reduction in bullying and other interpersonal conflicts;
- pride in the College, its uniform, environment and students;
- a greater awareness of connectedness to young people;
- the need to belong and feel valued by peers and significant adults; and
- greater emphasis on responses to inappropriate behaviour that seek to reconnect, and not further disconnect, young people.

## **19. BEHAVIOURAL INTERVENTIONS**

- 19.1.** In addition to inappropriate behaviour as dealt with above, when a student's behaviour generally raises concerns, or when a student is displaying chronic patterns of problem behaviour, a more targeted intervention, may be required to support the student overcome those difficulties. The type of intervention used will depend on the behaviour and the student.
- 19.2.** The College may intervene informally or formally. A formal intervention may, for example, include the assistance of the College Psychologists.
- 19.3.** The Head of High School or the Head of Primary School or their respective delegates, will keep class teachers and other relevant staff members informed of the outcomes of interventions with students in as much detail as they are able to provide.
- 19.4.** The College will inform parents about disciplinary matters that involve their child, consulting them when necessary regarding effective interventions.
- 19.5.** The College is the arbiter of fair punishment in accordance with the College's policies and will not engage in debate about the appropriateness of punishments.

## **20. CORPORAL PUNISHMENT**

The College does not support the use of corporal punishment under any circumstances. Staff must not and other persons including parents should not, use corporal punishment as a way of disciplining students. Any use of such punishment may force the College to act in accordance with Child Protection legislation.

## **21. PROCEDURAL FAIRNESS**

- 21.1** Students can expect to be treated in a fair, unbiased and consistent manner. Where suspension or expulsion, is being considered in relation to a student's behavior (see paragraph 22 below), then the student can expect to:
- be informed of the allegation(s) related to a specific matter and any other information that will be taken into account in considering the matter;
  - be informed of the procedures to be followed in considering the matter;
  - be afforded an opportunity to respond to the allegations; and

- where expulsion is being considered, be informed how to seek a review of the decision made in response to the allegation(s) (see further at 22.5.4 below).
- 21.2** In these circumstances, the student can also expect to have a support person present and parents can expect to be involved, and to be kept informed.
- 21.3** Students can expect that an impartial investigation process will be undertaken and that the decision maker will be without bias.

## **22. SUSPENSION OR EXPULSION**

Every effort is made to provide discipline in a consistent, fair and transparent manner to achieve positive outcomes for the student. The College has clearly stated policies and procedures with which students must abide.

### **22.1 Suspension in the High School**

- 22.1.1. Suspensions between 1-2 days are the responsibility of the Head of High School (**HoHS**), based on a recommendation from the Head of Year .
- 22.1.2. Suspensions between 3 and 4 days are the responsibility of the Vice Principal based on a recommendation from the Head of High School (HoHS).
- 22.1.3. Suspensions of 5 days or more are the responsibility of the College Principal, based on recommendations from the College Vice Principal.

### **22.2 Suspension in the Primary School**

- 22.2.1 Any suspensions in the Primary School are the responsibility of the College Vice Principal, based on a recommendation from the Head of Primary School (**HoPS**).

### **22.3 Suspensions Generally**

- 22.3.1 The length of any suspension will be determined by the behaviour and the circumstances and will be assessed on a case-by-case basis.
- 22.3.2 Students may be suspended for inappropriate behaviour while attending school or school related activities; travelling to or from school or school related activities; and/or engaging in inappropriate behaviour or activities away from school, including, but not limited to, any of the behaviours referred to above.
- 22.3.3 In certain cases a student may be 'suspended' from class while a comprehensive Risk Assessment is prepared and communicated to all relevant staff. A suspension of this nature would be of the shortest duration that is possible.
- 22.3.4 Students **will be suspended** on the grounds including but not limited to, the following:



- behaving in such a way as to threaten or constitute a danger to the health or safety of any person;
- possessing a prohibited weapon or using or threatening to use any item/instrument as a weapon;
- committing an act of violence against a person, or causing significant damage to, or destruction of, property, or knowingly being involved in the theft of property;
- possessing, using or deliberately assisting another person to obtain or consume, prohibited drugs, or substances suspected to be prohibited drugs or alcohol or drugs not prescribed for them; or
- consistent inappropriate behaviour.

22.3.5 Students **may be suspended** for other behaviours or activities, including but not limited to:

- failing to comply with any reasonable and clearly communicated instruction of the College Principal, teacher or other member of staff;
- consistently behaving in a manner that interferes with the wellbeing or educational opportunities of any other student;
- consistent inappropriate behaviour;
- inappropriate sexual behaviour (described in 17.2 above - whether it constitutes bullying or not);
- inappropriate behavior described above.
- bringing the College into disrepute; or
- failing to comply with College policies.

22.3.6 Students will only be suspended from classes where:

- other measures have been implemented without success;
- immediate suspension is the only appropriate course of action given the nature of the student's behaviour; or
- in accordance with the Demerit system or Student Development Merit Award System Primary School.

22.3.7 Procedural fairness will be observed in making any such decision however, the College **reserves the right to suspend a student pending the investigation** and ultimate decision-making process, or in accordance with the Demerit system.

22.3.8 All educational and teaching services and support, will be suspended during the period of any student's suspension.

22.3.9 In respect of any suspension, parents will be required to come to the College to meet (depending on the period of suspension) with: the College Vice Principal; and/or HoHS; and/or Head of Stage (HoS) / Head of Year (HoY) in the High School; or with the HoPS and/or the College Vice Principal, to discuss the management of the student's return/reintegration into the College. A student will not be permitted to return to the College until such a meeting has taken place.

## 22.4 Principal's Probation

A Principal's Probation is the final stage of student management prior to termination of enrolment. This Probation protects the integrity of learning and culture at the College. Once on Principal's Probation any low to mid-level misdemeanor could result in termination of enrolment.

It is always the prerogative of parents to withdraw their child from the College at this time if they feel that the student cannot meet the expectations of the probation.

Principal's Probation is based on the principle of Teshuva. Students need to exhibit:

- **Past:** Acknowledgement and honest regret of past behaviours
- **Present:** Firm decisions to make changes to their behaviours and choices
- **Future:** Ability to look forward to better decisions in the future

The duration of the Principal's Probation is a minimum one term, but may remain in place for the duration of the child's schooling at the College.

Principal's Probation is applied at the discretion of the College Principal and is communicated in writing to the child's parents/guardians.

## 22.5 Expulsion

22.5.1 Expulsion is the most serious consequence and is a step that will be taken by the College Principal, where it is deemed to be the only appropriate measure.

22.5.2 The Vice Principal in recommending expulsion and the College Principal in considering expulsion, will take into account the impact on the College, other students and/or staff, as well as the student.

22.5.3 A student will be expelled if the student does anything for which they could be suspended, and the student's behaviour is of such a magnitude or occurs with such frequency that, for the health, safety and wellbeing of other students and/or staff at the College and the need to maintain the effectiveness of the College's educational programs, and/or reputation, expulsion is considered necessary by the College Principal.

22.5.4 If an expulsion is being considered the following will occur:

- the student will be suspended from the College, in accordance with the applicable steps in 21.1 above;
- if the Vice Principal forms the view that the student should be expelled, the Vice Principal will make a recommendation to that effect to the College Principal (**Recommendation**) and advise the student and parents of and the reasons for, that Recommendation;
- the student and the parents may appeal against the Recommendation to the College Principal by setting out the reasons why the College Principal should not act on the Recommendation. Any appeal must be provided to the College Principal within three (3) business days of being informed of the Recommendation;



- if no appeal is lodged within the time specified, the College Principal will decide whether to accept the Recommendation;
- if an appeal is lodged:
  1. the student and the parents will be given an opportunity to attend a formal interview with the College Principal and the Vice Principal; and
  2. the College Principal will consider the Recommendation and the reason(s) provided by the student or parents for not following the Recommendation and will decide whether to accept the Recommendation.

22.5.5 Before the College Principal has decided to accept the Recommendation (whether or not an appeal is lodged), the College Principal will notify the President and through him/her the Board of Directors of his/her proposed decision, before informing the student and the parents of the decision.

22.5.6 The College Principal will then inform the student and parents of the decision.



## **ANNEXURE A**

### College Uniform Standards

#### **Boys' Uniform Requirements:**

- Boys must wear kippot at all times when engaged in College activities, unless they are participating in sporting activities.
- Only boys who have a halachic dispensation not to shave can come to school unshaven. (Students with a medical condition that precludes shaving would need to bring a Medical Certificate to this effect, to their Head of Year).
- Boys' hair should be short, of consistent length and neat, off the collar, behind the ears, out of the eyes and not coloured. Pony tails are not permitted.
- When wearing the long sleeved cotton shirt, their shirt must be tucked in.
- Shorts may be worn in terms one and four; however, winter shirts, long trousers must be worn on formal occasions or when representing the College.
- If boys wear a belt, it must be black leather.
- No body piercings are permitted. The only jewellery that is allowed is a wristwatch (not a smartwatch) and a pendant displaying a Jewish symbol that is worn unobtrusively (i.e. a small Magen David).
- Tattoos must be fully covered.
- Black, polished leather, lace-up shoes, and the official College socks are to be worn.
- Blazers must be worn when representing the College, when travelling to and from school in Terms 2 and 3, and for all formal Assemblies.
- A College jumper may be worn in addition to the blazer. Extra clothing may also be worn under shirts as long as it is not visible.
- 'Smart' watches must not be worn to school.
- Ski tops and IST jumpers are not part of the official College uniform and may not be worn to school.

#### **Girls' Uniform Requirements:**

- Girls' skirts should be to the knee (ie at least touching the top of the knee cap).
- Make-up and nail polish are not allowed.
- Long hair must be tied back and secured with a navy hair band/ribbon/scrunchy.
- A plain stud may be worn in the ear lobe for girls with pierced ears. (Only one earring is to be worn in each ear). No other body piercing is acceptable with or without clear studs. The only jewellery that is allowed is a standard wristwatch (not a smartwatch) and a pendant displaying a Jewish symbol that is worn unobtrusively (i.e. a small Magen David).
- Tattoos must be fully covered.
- Black, polished leather, lace-up shoes, and the official College socks or stockings are to be worn.
- Blazers must be worn to and from school in Terms 2 and 3, and for all formal assemblies.
- A College jumper may be worn in addition to the blazer. Extra clothing may also be worn under shirts as long as it is not visible.
- 'Smart' watches must not be worn to school.
- Ski tops and IST jumpers are not part of the official College uniform and may not be worn to school.

#### **Sports Uniform Requirements:**

- The College sports tracksuit is considered part of the College sports uniform. Students must wear the complete track suit when representing the school in sport. For further details please refer to clauses 13.4 and 13.8 of the Behaviour Management Policy & Procedures.

**Note: Year 12 jumpers are not official College uniform. On formal occasions, blazers must be worn.**



## ANNEXURE A

### COLLEGE UNIFORM

The College uniform is fundamental for the promotion and maintenance of school spirit, pride and endeavour.

All students are to wear the appropriate uniform while in school, travelling to or from school, when they are on school excursions and whenever they represent Moriah College.

Students should be reminded that they should not eat in non-Kosher premises while in uniform. Students must wear complete Summer uniform in Terms 1 & 4 and complete Winter uniform in Terms 2 & 3.

Please buy adequate amounts of clothing for your child(ren)'s needs. Uniforms must at all times be clean, in good condition and worn in a neat and tidy manner.

All uniform items must be clearly marked with the student's name.

#### **Uniform Shop**

**Details of uniform items can be found via the [Midford Online Uniform Shop](#).**

**For instructions on how to set up a new online uniform shop account, please visit [this eLY page](#).**

Our on-campus Uniform Shop opening hours are:

Monday, Tuesday and Thursday: 8:00am-4:00pm

All uniform fittings require an appointment.

If you are purchasing items that do not need a fitting, there is no need to make an appointment.

The contact number for the Uniform Shop is +61 2 9375 1759 and email [moriah@midford.com.au](mailto:moriah@midford.com.au)

#### **All students:**

- Both boys and girls are required to wear polished black, leather, lace-up shoes and the official College socks. Only **Year K** students are permitted to wear velcro-fastening shoes.
- The only jewellery that is allowed is a wristwatch and a pendant displaying a Jewish symbol (small Magen David) that is worn unobtrusively.
- Smart watches are not permitted.
- School bags are part of the College uniform for all students and are available in three sizes at the Uniform Shop.

#### **Sun hat:**

Primary School students must wear the College sun hat every day, each term.

#### **Blazers and jumpers:**

Students in Years 3-12 must wear a Blazer to and from school in Terms 2 and 3, for all formal Assemblies and when representing the College. A College jumper may be worn in addition to the blazer. Extra clothing may also be worn under shirts as long as it is not visible. Year 12 jumpers can be worn to and from the College. Ski tops and IST Jumpers etc are not part of the school uniform and therefore may not be worn to school.



## ANNEXURE A

### **Sports uniform:**

- All students are required to have correct Sports uniform (including the correct **white** sports socks, tracksuit top and bottom) for all PE and Sports lessons, Inter-House events and representative sport.
- All students in Primary School and High School are permitted to wear their sports uniform to and from school on days when they have Sport as a Year group and/or on days when they have a practical PDHPE lesson.
- On these days, students must be wearing their full sports uniform to and from school. The full sports uniform includes the College tracksuit top and tracksuit pants. Students are not permitted to arrive or leave the campus wearing shorts.

### **Primary School students**

- Primary School students are to wear sport shoes that are predominantly black, blue or white, and are not permitted to wear high-top sport shoes.

### **Mufti days:**

On occasions, the College gives permission for students to have Mufti days.

In accordance with Moriah's Modern Orthodox Zionist ethos students are required to wear modest clothing, which will in no way offend staff or the more observant members of the community.

Restrictions on footwear are in place for OH&S reasons. High School students are not permitted to enter the Science or D&T classrooms without covered-in leather shoes.

The following should be taken as a guide as items that are not permitted:

- Thongs or scanty sandals
- Ugg boots in Science and D&T rooms (High School)
- Leggings without a long shirt or dress covering the thighs
- Skimpy and singlet tops for girls
- Tank tops for boys
- Midriff tops
- Jeans or pants worn so low that underwear can be seen (boys in particular)
- Rules for wearing kippot and piercings of any nature are as normal.

This is a guide only. If a student is not neatly dressed or is in any way deemed inappropriate by a member of staff, they will be asked to call home to have replacement clothes delivered to the College. That student will be denied access to lessons/activities until the appropriate clothing is obtained.

### **High School Uniform Infringements:**

- Uniform will be checked daily by class teachers, Mentors and often by Heads of Year.
- Students who are not dressed appropriately, may be suspended from classes until the correct uniform is delivered to the College or they may be sent home to return in correct College uniform.
- If there is a reason for a student to be out of full College uniform, then the student must carry a note detailing the date(s) of and nature of the exemption.
- Students are reminded that appropriately conservative dress must be worn on Counterpoint Camps or any day that is declared a non-uniform day.
- Any uniform infringement noted during any scheduled class for the day will be logged using the synergetic pastoral care 'demerit' notification, noting the uniform issue that needs to be addressed.
- Year 12 students will be sent home if they are not in correct uniform.





## MERITS

### Years 7-9

Cumulative over three years

### Years 10-12

Cumulative over three years

Certificate presented at a Year Meeting	< 5 >	Mentor will acknowledge
Bronze Certificate presented at a Year Meeting	< 10 >	Bronze Certificate
Head of High School Certificate at a Year Meeting	< 15 >	Mentor will acknowledge
Silver Certificate at a Year Meeting	< 20 >	Silver Certificate
Principal's Certificate at a Year Meeting	< 25 >	Mentor will acknowledge
Gold Certificate at Assembly	< 30 >	Gold Certificate at Assembly
Blazer Pin at Prize Giving	< 40 >	Blazer Pin at Prize Giving



### DEMERITS

Demerits reset annually.

Behaviour that disrupts learning, truancy or disrespectful behaviour towards teachers will immediately result in five demerits.

- 5**  
(Level 1) > **Afternoon detention.** Lack of attendance / misbehaviour during detention results in an automatic one day (external) suspension.
- 10**  
(Level 2) > **One day (external) suspension.**  
Student and Parent interview with the Head of Year and Head of Stage.  
Collaboratively developed Behaviour Management Plan.
- 15**  
(Level 4) > **Two day (external) suspension.**  
No representing the College in any capacity (sports or cocurricular) for four weeks.  
Student and Parent interview with Head of Stage and Head of High School.  
Revision of Behaviour Management Plan.
- 20**  
(Level 4) > **Up to five day (external) suspension.**  
No representing the College in any capacity (sports or cocurricular).  
Conditions placed on continued enrolment to be discussed at a return from suspension meeting with the Head of High School and Vice Principal.
- 25**  
(Level 5) > **Interview with College Principal.**

### LATE ARRIVALS

Number of late arrivals per term

- 5th** > Notification sent to parents.
- 10th** > Official warning letter and student is **issued with five demerit points.**
- 15th** > Parents required to attend a meeting with the Head of High School and College Vice Principal.



## STUDENT DEVELOPMENT MERIT SYSTEM

Resets to zero each academic year



**DEVELOPMENT  
DIGITAL BADGE**



**1  
MERIT  
POINT**

Each Student Development Digital Badge equals 1 Merit Point

**MERIT POINTS**

**25**

**50**

**75**

**100**

**WHEN A STUDENT ACCUMULATES  
25, 50, 75,100 ETC MERIT POINTS:**

- > They receive a Student Development Merit Certificate in the classroom**
- > Their photo is displayed on the M&M (Moriah Mensches) visual display board**
- > They accrue a House Point which contributes to the end-of-year total House Point tally.**



## STUDENT DEVELOPMENT BEHAVIOUR MANAGEMENT SYSTEM

**Disruptive, dysregulated and disrespectful behaviours  
will result in a student engaging in the  
RRR (Reflect, Regulate and Refocus) Behaviour Management process**

### YEARS K-6

**Resets to zero each academic term**

- **1st RRR incident:** incident is unpacked, and the student is redirected towards repairing and regulating behaviours. Parents are notified.
- **2nd RRR incident:** incident is unpacked, and the student is redirected towards repairing and regulating behaviours. Parents are notified.
- **3rd RRR incident (or a significant breach of a behaviour expectation) within a school term:** student meets with the Head of Primary, Deputy Head Student Development and Behaviour Management or the Student Development Coordinator. Parents contacted and an action plan shared to facilitate student regulation, repair and reconnection